





Ph: 760-339-2627 anna.doty@navy.mil

## POOL PARTY RENTAL AGREEMENT / REQUEST

			, I	nas rented the Family Pool o	n	1
-	Vame	-	tatus			Date
from	to		The abov	e Renter agrees to pay a rer	ntal fee of \$	American
	IIIII					Amount
payable	to MWR fift	een (15) day	s prior to the	rental date, \$25.00 non-refi	undable deposi	t is due on or
before_						
	Date					
А	greement	t Conditi	ons:			
	-			gnifies the person requesting th	ne pool party has	read
		-		y comply with it.		
2.	The pool pa	rty is not app	roved until this	form is signed by the QOL Di	irector.	
3.				parties 45 days in advance and	d all other author	ized individual:
	may schedu	le pool partie	s 30 days in a	dvance.		
4.			p checklist is n I be assessed	ot completed and signed by th i.	e lifeguard,	
5.	A \$25.00 no	on-refundable	deposit is req	uired to reserve the pool.		
6.	Total	number of pa	arty attendees			
	Military atte	endees		Civilian attendees (See attac	hed guest list)	
	Numb	oer of attendi	ng adults	Number of attending	adults	
	Numb	er of attendi	ng children	Number of attending	children	
7.	Alcohol	will be serve	ed			
	Alcohol	will not be s	erved			
8.	□ Proof of	finsurance is	attached			
0.	_		not attached			
	_ F1001 01	moutance 18	not attached			
Danuart	or Signature				Data	
Request	or Signature				Date	
			Of	fice Use Only		
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irector Si	ionature				Date	
medioi 3	ignature				Date	



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Date: 2016

From: MWR Aquatics Manager

To: Staff/Patron

Subject: POOL PARTIES

Insurance: If patrons are civilians, proof of liability insurance must be provided. Liability insurance can be obtained through home insurance, car insurance, rental insurance or any other company that the patron chooses.

Guest List: Renters need to supply a guest list within fifteen (15) days of the pool party. This list will be given to security and will help ensure that off base guests are allowed through the main gate without any problems.

Note: Please inform guests to have a valid drivers license, registration and proof of insurance ready to present upon arrival at the main gate.

Name (print)		
Signature	Date	

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#### CERTIFICATE OF LIABILITY INSURANCE

OFID JA

DATE(MIMONVIYY)

08/18/10

THIS CERTIFICATE SISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER CERIIFICATE DOES NOT AFF1RMA11VELY OR NEGA11VELY AUEND, EXTEND OR ALTER THECOVERAGE AFFORDED BY THE POUCIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

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NAME:

The Mitchell Agency. :Inc. tl P.O. Box 313 Linden M 47955

Phonet765-538-3535 Faxt765-339-4678

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INSURER A:	DIDIANA IIIISURANCB	COMPANY	22659
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INSURSIC:			
DESCRIBERO:			
INSURER E:			
INSURERF:			

OVERAGES CERIFICATE NUMBER: REVISIONNUMBER-

INDICATE NORWITHSTAMING ANY REQUIRDENT TERMOA COLOTION OF ANY CONTRACT OR OTHER COCCULENT WITH RESPECT TO WHICH THIS CERTIFICATE HAY BEISSUID OR HAY PERTAIN THE INSURANCE ARYONOED BY THE POLICIES HESCRIBED HEREIN ISSUIDECT TO AU. THE TERLIS. EICCUISIONS X-47 CONDITIONS OF SUCH PICTUCIES. LIYES SHOWN ITAY HAVE BEEN REJUCED BY PAID CHAIMS.

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Ph: 760-339-2627 anna.doty@navy.mil

Date						
From: Morale, Welfare and Recreation Director, NAF El Centro						
To: Security Department, NAF EI Centro Subject: USE OF FACILITIES MEMO Authority has been granted for the following individual/group to use the listed MWR facility/facilities as listed below:						
Individual/Group						
Date Time	_					
Point of Contact						
Phone						
Facility/Facilities to be used						
Military attendees  Civilian attendees (See attached guest list  Number of attending adults  Number of attending adults	t)					
Number of attending children Number of attending children						
☐ Alcohol will be served						
☐ Alcohol will not be served						
Names of designated sober, non-drinking party supervisors (1 designated non-drinke	er per 25 guests).					
1						
2						
3						
4						





# **Pool Rules**

- All patrons must sign in and present proof of authorization in order to utilize the swimming pool.
- Children between the ages of 10 and 16 years must possess an MWR swim card in order to utilize the pool facility without parental supervision.
- Parents must remain in the water while their non-swimming children are in the pool area.
- Only U.S. Coast Guard approved floatation devices are allowed in the pool area.
- Non-disposable swimming diapers are required at all times for children who are not toilet trained.
- All swimmers must shower before entering the pool.
- Proper swimwear must be worn at all times. Cut-offs, T-shirts, revealing swimwear and thongs are not allowed.
- Persons with colds, skin infections, or open wounds are not permitted in pool.
- Pushing, dunking, throwing individuals in the water and excessive splashing is forbidden.
- NO RUNNING at any time anywhere in the pool area.
- NO GLASS containers allowed in the pool area.
- MWR is not responsible for lost or stolen items.
- 13. Aquatic toys and equipment will not be permitted in the pool enclosures at any time. Prohibited items include, but are not limited to: rafts, kickboards, inner tubes, scuba gear, swim fins, masks, water wings, balls, Frisbees, inflatable objects, or other similar items. The use of these items is ONLY authorized for organized programs or classes conducted outside regular hours of operation. Kickboards and other items of equipment used for lap swimming are authorized.
- 14. All diving will be a forward jump, i.e., a forward dive straight off of the diving board. Only one person at a time many use the diving board. Persons are limited to only one bounce before entering the water. For the safety of all persons, back dives and dives with flips, rotations, stunts, maneuvers or tricks are prohibited.
- Violations of any of the above, subjects a person to removal from the premises and possible suspension/termination of pool privileges by the Commanding Officer.



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## Pool Party Clean-Up Checklist

Please check off the following with the Lifeguard after the party is complete.

1 Grills are turned off and cleaned

ч	1.	Grills are turned oil and cleaned.
	2.	Trash can liners replaced with new ones (supplied by pool).
ū	3.	Trash placed in appropriate containers behind pool.
	4.	Spills and food are properly cleaned off tabletops.
	5.	Deck furniture replaced to its original location.
	6.	Food swept up from deck.
	7.	Restrooms checked for personal belongings.
	8.	All party decorations removed.
	9.	All hoses replaced to their original location.
ū	10.	All equipment that was used is properly put back.

	Date
(Lifeguard)	
	(Lifeguard)

(Responsible Party)