



POOL PARTY RENTAL AGREEMENT / REQUEST

_____, _____, has rented the Family Pool on _____,
Name Status Date
from _____ to _____. The above Renter agrees to pay a rental fee of \$_____,
Time Time Amount
payable to MWR fifteen (15) days prior to the rental date, \$25.00 non-refundable deposit is due on or
before _____.
Date

Agreement Conditions:

1. Submission of this agreement/request signifies the person requesting the pool party has read *NAFELINST 1710. 1B* and agrees to fully comply with it.
2. The pool party is not approved until this form is signed by the QOL Director.
3. Active duty military may schedule pool parties **45 days** in advance and all other authorized individuals may schedule pool parties **30 days** in advance.
4. If the pool party Clean-Up checklist is not completed and signed by the lifeguard, a \$50.00 cleaning fee will be assessed.
5. A \$25.00 non-refundable deposit is required to reserve the pool.

6. _____ Total number of party attendees

Military attendees

_____ Number of attending adults

_____ Number of attending children

Civilian attendees (See attached guest list)

_____ Number of attending adults

_____ Number of attending children

7. Alcohol **will** be served
 Alcohol **will not** be served
8. Proof of insurance **is** attached
 Proof of insurance **is not** attached

Requestor Signature _____ Date _____

Office Use Only

Pool Party: Approved Disapproved

QOL Director Signature _____ Date _____



Family Pool
B Street (behind the Mirage Club), Bldg. 239

Ph: 760-339-2627
anna.doty@navy.mil

Date: 2016

From: MWR Aquatics Manager
To: Staff/Patron
Subject: POOL PARTIES

Insurance: If patrons are civilians, proof of liability insurance must be provided. Liability insurance can be obtained through home insurance, car insurance, rental insurance or any other company that the patron chooses.

Guest List: Renters need to supply a guest list within fifteen (15) days of the pool party. This list will be given to security and will help ensure that off base guests are allowed through the main gate without any problems.

Note: Please inform guests to have a valid drivers license, registration and proof of insurance ready to present upon arrival at the main gate.

Name (print) _____

Signature _____ Date _____



Family Pool
B Street (behind the Mirage Club), Bldg. 239

Ph: 760-339-2627
anna.doty@navy.mil

Date _____

From: Morale, Welfare and Recreation Director, NAF El Centro

To: Security Department, NAF El Centro

Subject: USE OF FACILITIES MEMO

Authority has been granted for the following individual/group to use the listed MWR facility/facilities as listed below:

Individual/Group _____

Date _____ Time _____

Point of Contact _____

Phone _____

Facility/Facilities to be used _____

Military attendees

Civilian attendees (See attached guest list)

____ Number of attending adults

____ Number of attending adults

____ Number of attending children

____ Number of attending children

Alcohol **will** be served

Alcohol **will not** be served

Names of designated sober, non-drinking party supervisors (1 designated non-drinker per 25 guests).

1. _____

2. _____

3. _____

4. _____



Pool Rules

1. All patrons must sign in and present proof of authorization in order to utilize the swimming pool.
2. Children between the ages of 10 and 16 years must possess an MWR swim card in order to utilize the pool facility without parental supervision.
3. Parents must remain in the water while their non-swimming children are in the pool area.
4. Only U.S. Coast Guard approved floatation devices are allowed in the pool area.
5. Non-disposable swimming diapers are required at all times for children who are not toilet trained.
6. All swimmers must shower before entering the pool.
7. Proper swimwear must be worn at all times. Cut-offs, T-shirts, revealing swimwear and thongs are not allowed.
8. Persons with colds, skin infections, or open wounds are not permitted in pool.
9. Pushing, dunking, throwing individuals in the water and excessive splashing is forbidden.
10. NO RUNNING at any time anywhere in the pool area.
11. NO GLASS containers allowed in the pool area.
12. MWR is not responsible for lost or stolen items.
13. Aquatic toys and equipment will not be permitted in the pool enclosures at any time. Prohibited items include, but are not limited to: rafts, kickboards, inner tubes, scuba gear, swim fins, masks, water wings, balls, Frisbees, inflatable objects, or other similar items. The use of these items is ONLY authorized for organized programs or classes conducted outside regular hours of operation. Kickboards and other items of equipment used for lap swimming are authorized.
14. All diving will be a forward jump, i.e., a forward dive straight off of the diving board. Only one person at a time may use the diving board. Persons are limited to only one bounce before entering the water. For the safety of all persons, back dives and dives with flips, rotations, stunts, maneuvers or tricks are prohibited.
15. Violations of any of the above, subjects a person to removal from the premises and possible suspension/termination of pool privileges by the Commanding Officer.

Patrons must obey the Lifeguards at all times.



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Pool Party Clean-Up Checklist

Please check off the following with the Lifeguard after the party is complete.

- 1. Grills are turned off and cleaned.
- 2. Trash can liners replaced with new ones *(supplied by pool)*.
- 3. Trash placed in appropriate containers behind pool.
- 4. Spills and food are properly cleaned off tabletops.
- 5. Deck furniture replaced to its original location.
- 6. Food swept up from deck.
- 7. Restrooms checked for personal belongings.
- 8. All party decorations removed.
- 9. All hoses replaced to their original location.
- 10. All equipment that was used is properly put back.

Signature _____ Date _____
(Lifeguard)

Signature _____ Date _____
(Responsible Party)