

## TOTAL FAMILY INCOME TIP SHEET

Types of Pay	YES	NO	Additional Information
<i>Use pre-tax amounts when calculating TFI.</i>			
Active Duty Save Pay	X		
Adoption Reimbursement		X	
Alimony		X	
Assignment Incentive Pay	X		
Basic Allowance for Subsistence (BAS)	X		
Cash Awards		X	
Child Support		X	
Civilian Housing Allowance	X		Use Civilian to Military Grade Equivalency Chart
Civilian Maintenance Allowance Subsistence		X	
Clothing Allowance		X	
Combat Pay		X	
Command Responsibility	X		
Continuation Pay		X	
Cost of Living Allowance in High Cost Areas		X	
Dislocation		X	
Educational Allowance (e.g., GI Bill)		X	
Family Separation		X	
Foreign Language Proficiency		X	
Hardship Duty		X	
Hazardous Duty		X	
Health and Wellness Reimbursements		X	
Hostile Fire		X	
Housing Allowance Based on BAH RC/T	X		
Housing Allowance Based on BAH RC/T of Dual Military	X		Use BAH for Senior Member
Imminent Danger		X	
Jump Pay	X		
Locality Pay	X		
Long Term Disability	X		
Medical Personnel	X		
Move In Housing Allowances		X	
Other Pension	X		
Overtime Pay		X	
Post Allowance	X		
Reenlistment Bonus		X	
Retirement	X		
Service connected disability compensation (not identified as short-term disability)	X		
Social Security Insurance (SSI) Paid to Spouse	X		
Social Security Paid for Child		X	
Social Security Paid to Adult	X		
Special Duty Pay (Flight, Active Duty Demo, Sea, Submarine, Nuclear, Diving)	X		
SSI Paid for Children		X	
Surviving Child Benefits		X	
Surviving Spouse Benefits	X		
Temporary Duty Allowances		X	
Tips	X		
Unemployment Compensation		X	

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Types of Pay	YES	NO	Additional Information
VA Payments to Surviving Spouse	X		
Voluntary Salary Deferrals	X		
Wages and Salary	X		Includes geographically separated parents/custodians that are married or in a legal partnership.
Wounded Warrior Pay (any type)		X	

Frequently Asked Questions	YES	NO	Additional Information
Can fees be adjusted after losing employment?	X		If a fee reduction hardship waiver is approved by the Installation Commander.
Can fees be adjusted for divorce or separation?	X		If a fee reduction hardship waiver is approved by the Installation Commander.
Is TFI recalculated when a single sponsor marries or enters a legal partnership?		X	TFI may not be recalculated until the next registration period.
Is TFI recalculated when another adult moves into the home?		X	TFI may not be adjusted until the next registration period. <b>Note:</b> Adult refers only to sponsor, spouse, partner, or parent of the child. Other adults such as grandparents are not included unless they contribute to the welfare of the child.
Is TFI recalculated when a sponsor or other adult in the home is promoted or obtains a higher paying position?		X	TFI may not be recalculated until the next registration period at which time the fees maybe adjusted.
Is TFI recalculated when access to child care was obtained while an adult member was unemployed, but the member gains employment?	X		Because initial enrollment was contingent upon gaining employment.
When a surviving spouse remarries is TFI recalculated?		X	TFI may not be recalculated until the next registration period at which time the fees maybe adjusted. <b>Note 1:</b> When a surviving spouse remarries annuity income will cease or transfer to the child. <b>Note 2:</b> A child's annuity is not included in TFI. <b>Note 3:</b> A reduction in TFI due to loss of annuity can be addressed out of cycle with a fee reduction hardship waiver.
When civilians live on base is the BAH RC/T chart used?	X		To calculate use Civilian to Military grade equivalency chart.
Do siblings that attend programs at different installations qualify for the multi-child discount?	X		If the siblings live in the same household. If the siblings do not live in the same household, the multi-child discount does not apply.
Can child support payments be deducted from TFI?		X	
When the child doesn't live with the sponsor, whose income is included?			Eligibility for child care is based on sponsor status, therefore is based on the sponsor's income. See the <i>Introduction to Navy CYP Standard</i> for additional eligibility criteria.
What is the definition of a contractor?			If the individual does not possess a CAC card that specifies that he or she is a DoD Contractor, check with the Installation's Contracting Office to verify contractor status.
Is TFI recalculated when an existing customer enrolls a new child in the program?		X	
Is TFI recalculated when an adult member is no longer in school full-time, but gains employment?	X		Because initial enrollment was contingent upon student status which changed to full-time employment.
Is self-employed income included in TFI?	X		Use business net income or an estimate of annual income.